

**Caranua Board minutes 19th March 2021**

**Present:** David O’Callaghan, Damian Casey, Patricia Carey, Frances Harrington, Katherine Finn, Francis Treanor, Tom Daly

**Apologies:** Phyllis Morgan Fann, Richard Heeney

**In attendance:** Rachel Downes, Michael Fitzpatrick (Secretary), Jane Merrigan

Item	Discussion	Decision Action	Update from last meeting
1. Quorum, Apologies and Conflicts of Interest Declarations	<p>The Chair noted that there was a quorum present and that apologies had been received from two Board members who were unable to attend.</p> <p>No member had declared a conflict of interest in the Agenda.</p>		
2. Minutes of the last meeting	<p>Minutes of the last Board meeting from 19th February 2021 were agreed. No issues arising from the minutes.</p> <p><b>Minutes from 19<sup>th</sup> March:</b> Proposed by: Tom Daly Seconded by: Damian Casey</p>	DOF will pass Board minutes from the last ordinary Board meeting to the Head of Communications to publish on the website.	
3. Wind Down	<p>The CEO presented the following</p> <ul style="list-style-type: none"> <li>• <b>Correspondence from Caranua to DoE dated 15<sup>th</sup> March 2021:</b> <ul style="list-style-type: none"> <li>- A list of issues and responsibilities that will fall to the DoE from 25<sup>th</sup> March 2021 were discussed.</li> <li>- Update BOI paperwork to change signatories.</li> </ul> </li> </ul>		

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	<ul style="list-style-type: none"> <li>• <b>Correspondence from DoE dated 18<sup>th</sup> March 2021:</b> <ul style="list-style-type: none"> <li>- A response from DoE to the issues highlighted on 15<sup>th</sup> March 2021 and in previous correspondence was discussed.</li> </ul> </li> </ul>		
4. Legislation Wind Down Correspondence	All correspondence to the Department from 14th May 2018 to 15th March 2021 relating to the operational wind-down was noted.		
5. Finance and Risk	DOF presented the 2020 financial statements approved by the C&AG. The Board reviewed and approved the financial statements for signing.		
6. Evaluation Report	An Executive Summary of the Evaluation Report will be published early next week.		
7. Correspondence	All Board members and the Chief Executive Officer received a letter of appreciation and thanks for their work with Caranua from the Minister for Education.		
8. Next meeting	This is the last formal meeting of the current Board of Caranua.		
Department of Education attendance	The Board meeting was joined by Ms Aoife Conduit, Assistant Secretary, Department of Education and Ms Catherine Hynes, Principal Officer, Department of Education. Ms Conduit formally thanked the Board and staff of Caranua for their work with survivors, for distributing the full Fund and for the successful winddown of operations.		